

Appendix 1: Planning Advice Notes on energy efficiency.

Summary of consultation feedback from stakeholder consultation

Planning guidance on 'External Wall Insulation' & 'Retrofit in Conservation areas'

Thursday June 25th 2015. 12.30-4pm. Brighton Town Hall, Committee Room 1

A consultation event was held at Brighton Town Hall June 25th 2015. The event was a working session where attendees closely reviewed the draft PANs and gave detailed feedback during interactive sessions and discussion. Targeted invitations were sent to local heritage societies; architectural practices specialising in sustainable buildings and retrofit; and an experienced installer of external wall insulation, council officers from relevant disciplines.

Attendees: External stakeholders		Attendees: Council officers	
Paul McKinnon	Downs Energy	Francesca Iliffe	Planning / Sustainability
Nicola Thomas	ArchAngels Architects	Tim Jefferies	Planning/Heritage
John Smith	CityZen	Kathryn Sayner	Planning/Heritage
Ian MacKay	BBM Sustainable Design	Paula Goncalves	Planning/Design
David Kemp	Hove Civic Society	Mike Wright	Highways
Richard Carroll	Regency Society	Jonathan Puplett	Development Control
Selma Montford	Brighton Society		
Maria Hawton- Mead	Hawton Mead		
Mischa Hewitt	Low Carbon Trust		
Lisa Unsworth	Low Carbon Trust		

Analysis of Feedback

FEEDBACK SHEET

Q1. Do you think this guidance will clarify council planning policy to all users: planners, householders and architects?

Response: 91% thought the guidance would clarify policy to users (9% neutral)

Frequency	Comments: Do you think this guidance will clarify council planning policy to all users: planners, householders and architects	Officer Response
3	The guidance will clarify planning policy 'Great work!', 'Yes – a comprehensive doc thoroughly read'.	Comment welcomed
8	The guidance is helpful but should be targeted at a specific audience (4) The document should be aimed at householders (4)	PAN amended to target householders.
3	Reduce the text. 'Create a more punchy doc'. 'simplify and use as an easy reference overview'.	Technical detail simplified, text clarified and reduced.

Q2. Was this consultation conducted clearly and with adequate opportunity for you to input today?

Response: 100% thought the consultation was conducted clearly and with adequate opportunity to input

Q3. Is there anything you would like to add?

- Well done! Work so far is great, providing a good basis for commenting on & allowing for fine-tuning.
- More of this interaction with professionals & the Council please. Very good.
- Worthwhile.
- Very glad to have been consulted.
- Great effort, not an easy thing to do.
- The problem is to get this information over to the general public in a digestible form
- A very informative session, I'm pleased I came.

Feedback on the Draft Planning Advice Note: Energy efficiency for historic houses in Conservation areas

Consultees were invited to use post it notes to comment on a poster version of the Conservation Area PAN

Frequency	Issue	Officer Response
2	Too much technical detail	Technical detail removed
8	Clarify Building Regs, Planning responsibilities	Text amended
2	Use bullet points, tables and visuals to clarify	Text shortened, visuals added
1	Presentation is well laid out	Comment welcomed

Consultees were invited to indicate what they would keep or remove in the Conservation Area PAN

Frequency	Keep	Officer response
4	Explanation of who and what the guidance is and is not for.	Text kept
6	Definitions: Conservation Areas, Article 4, Permitted Development, Part L Building Regs	Text kept
3	Measures table showing cost, carbon reduction, disruption	Text kept
8	Sections: windows(2), doors(1), solar(1), biomass(1), flues(1) further info(1)	Text kept
1	Layout	Text kept
1	Info on Clean Air Act	Text kept
	Remove	Officer response
5	Info on Wind turbines	Text removed
1	'Policy' introductory paragraph	Considered important, text kept
1	Info on flat roof insulation	Text kept
1	Info on External Wall Insulation – refer to the EWI guidance	Text reduced
1	Detail on Article 4 Directions and solar.	Text checked with Heritage Team
1	'is planning permission required?' para for air source heat pumps.	Text clarified.

Feedback on the Draft Planning Advice Note: External Wall Insulation

Consultees were invited to use post it notes to comment on a poster version of the External Wall Insulation PAN

Frequency	Issue	Officer Response
5	Suggestions for images	Welcomed
1	Change order	Text amended
6	Use less technical language and details, remove acronyms	Technical detail removed
10	Suggestions on text amendments	Text amended
1	Provide more info on potential problems with EWI	Text amended
2	More info on B regulations	Text amended
2	Post info on council website, add Planning Portal website in info	Text amended

Consultees were invited to indicate what they would keep or remove in the Conservation Area PAN

Frequency	Keep	Officer response
2	Before and after images for the cover- great idea	Item kept
19	Sections: What is EWI (2), 'Why would I need external wall insulation?' (4)licences & agreements (3), Building features (1) Technical and practical considerations (5) References (3) Further info (1)	Item kept
	Remove	Officer response
13	Detailed solutions for EWI, detail too technical for householders	Technical detail simplified
2	Change order of text	Text amended